**Mr. Schiesel’s**

**Rules and Procedures for**

**Algebra / Math Foundations**

**Classroom Rules for Success**

1. Always give your best effort.
2. Come to class on time and ready to learn. Be in your seat when the bell rings, and have all the necessary materials to complete the assignment(s) for the day. Complete bell work assignment when you come into class.
3. Be respectful and kind to others. Do not eat, drink, or chew gum in the classroom.
4. Listen carefully to directions.
5. Obey all WCS and SHHS rules and guidelines that are fully detailed in the “Student Code of Conduct”.

**Supplies**

 Spiral Notebook w/Perforated Edge or loose leaf paper

 No. 2 Pencils and Eraser

 Black or Blue Ink Pen TI-Nspire or TI-Nspire CX Calculater (Not CAS)

 Red Ink Pen

 Textbook 1 ½” (or Larger) 3 Ring Binder with Four Dividers

**Daily Procedures and Attendance Policies**

Students will turn in homework daily. Homework will be corrected on a daily basis during class, although the student is not expected to have the correct answer the day we check the homework, they are expected to have the correct answer the following day in class.

If students need specific handouts to complete their make-up work, extra copies are available in the crate labeled with the class title, and in the folder labeled with the date they were absent.

Students have two days for every day they were absent to make-up work assigned the day of their absence. For example, if a student is absent on a Tuesday, make-up work is due Thursday.

**Homework**

Students can expect to have homework every night.

**Passes**

Students will be given hall passes as long as it is an appropriate time during the class. Students are asked to take care of any personal items during their 5 minute passing time. Passes will only be given to students that have filled out the pass in their **own** agenda. No exceptions will be made no agenda, no pass. It is a requirement by SHHS that students must always carry their agenda with them at all times. It is suggested that they be used sparingly and in emergency situations only.

**Late Assignments**

In general, homework assignments should always be turned in on time. In some cases however extenuating circumstances may arise and prevent you from completing the required work. Late Assignments will be graded at 75% credit, and must be turned in within 2 days of the original due date of the assignment.

**Notebooks**

Students will use their 3 ring binder in my class to assist in keeping their work organized, and to aid in preparing for tests and quizzes. The dividers should be labeled as follows: Tests/Quizzes, Bell work, Homework, and Notes.

**Calculators**

It is not required that students have their own calculators, however it is strongly recommended that students do purchase their own. The calculators that the math department is recommending are TI-Nspire Calculators. If a student does not have their own calculator the student will be provided with one to use, but only at school. The school issued calculators are the TI-Nspire.

**Quizzes and Tests**

If students are absent on the day of a quiz or a test, it is their responsibility to see me and make arrangements to make it up, or it will become a zero in the grade book.

**Cheating and Plagiarism**

There is no excuse for cheating. Students that are caught cheating will receive a zero for the assignment. If it is a major assignment or test, students may risk failing the card marking. Other possible consequences include, but are not limited to, administrative action, a phone call home, after-school detention, or additional class work.

Plagiarism is a form of cheating, and can be defined by Webster’s dictionary as “the unauthorized use of the language and thoughts of another author and the representation of them as one’s own.” In other words, all work should be each student’s original thoughts, words, and ideas.

**Grading**

All grades are aligned with the WCS grading scale, which are divided into categories and will contain work graded on a percentage scale. The categories are listed in descending order, dependent on percent for that category.

1. Test Assessments/Project Assessments - 50%
2. Quiz Assessments – 25%
3. Homework Assessments (Classwork) – 25%

**Additional Help**

I am available before and after school for students that need any additional help. It is the students’ responsibility to schedule any necessary appointments to receive additional help. Typically I am at school 20 minutes early and stay 20-45 minutes after everyday. I do coach softball so my availability does change in March. I am also available during 5th period to speak with parents and my number is (586) 825-2700 ext. 14523 in room E-23, and my e-mail address is SSchiesel@mail.wcs.k12.mi.us

 5th Hour runs 12:09-1:09 (Monday through Friday)

*Lesson plans are available on my school webpage:*

*mrschiesel.weebly.com*